How to Sign up for Meets

When you receive the email for the event the process is simple. Click the link and once you have signed in, you will be brought to a webpage on our team website that will allow you **to commit** or **not commit** your child to the meet. If you have more than one child swimming you will see them listed on the same page.

Once on the Teamunify website you will be able to edit your commitment for the meet you will also be able to view meet information.

After selecting edit commitment you will see the below screen where you will select your swimmer.

The below screen will come up. Use the drop-down box to enter yes you are coming or no you are not coming.

Here are the steps if you ARE NOT GOING:

- Then click on the Signup Record pull-down and select No
- Click on the [Save Changes] button to save the changes
- If you have more than one child, repeat the same task as listed above

Here are the steps if you ARE GOING:

- Click on the Signup Record pull-down and select Yes
- Once yes is selected, you will see the events your child MAY be eligible to swim
- You will also see the best times inserted into the Entry Time field and highlighted in yellow
- Check the Checkbox to the left of the name for those events you would like to swim
- Once you have finished, click on the Save Changes Button in the lower right
- Repeat the process for additional swimmers
- You will notice that Coach Approval column will indicate Pending after you submit

Notes section – (located below Declaration) This is for you to enter anything you want us to know regarding your swimmer in the meet you are signing up for.

- Relays
    - If your swimmer wishes to be in Relays (they can be in up to 2 relays) please write that in the notes box.
    - We may not be able to accommodate all swimmers in relays this will be based on number of swimmers signed up for the meet within a specific age group. We may be able to age-up a swimmer into a relay.
    - Please let us know if your swimmer doesn't want to swim relays or they may be put in one.
- Age up events – if your swimmer would like to swim an event above their age grouping.
- Any other information you would like us to know.

Lakers Host Mariners & Rays (Oct 23, 2021)

Member Athlete:

*Declaration
| Yes, please sign   up for this event |

Notes:

Meet Name:	Location:	Course:	Meet Type:
Lakers Host Mariners & Rays	**3335 Blaisdell Ave., Minneapolis, MN 55405**	**YSL**	
Start Date:	End Date:	Age Up Date:	Use Date Since:
10/23/2021	**10/23/2021**	**12/01/2021**	**01/01/1930**

Enforce entry based on [Qualify Times]: **Yes**	Restrict entry [Best Time] to same [Meet Type]: **No**
Event Declaration Setting: **Commit by Event » Edit**	Maximum Event Entry Limitations » View
Allow Course Conversion for Relays: **Yes**	
If Athlete qualifies for non-conforming course, default [Entry Time] to the mini. [Qualify Time]: **No**	

Committed Sessions:	Athlete Qualifying Age:	Gender:
None	**11**	**Male**

Important Notes:
1. Please pick the individual events below that the Athlete wants to attend and enter [Entry Time]. Please enter **NT** if no Entry Time is available.
2. Relay teams are solely determined by the coaches. If you have problem attending the relay teams, please contact coaches directly.
3. You cannot make changes after the coach approved or rejected your application. Please contact admin to change your records.
4. Please enter [Entry Time] in this format: **mm:ss.hh**.
5. [Bonus] is not a standard option; send Entry Report to the meet host in addition to the SD3 file.
6. Only **Admin** can customize [Entry Time] and set [Bonus] fields.

Day 1 Session 1									Max Entries this Session **IE = 0	Rel = 0	Comb = 0**
	Best Time	Entry Time	Bonus	Exhibition	Approval	Ev#	Gen	Event	Qualify Time
☐	NT	NT	☐	☐		2A	M	11-12 200 Free	
☐	36.17Y	36.17Y	☐	☐		10B	M	11-12 50 Free	
☐	1:38.37Y	1:38.37Y	☐	☐		16C	M	11-12 100 Medley	
☐	51.94Y	51.94Y	☐	☐		24B	M	11-12 50 Back	
☐	NT	NT	☐	☐		28A	M	11-12 500 Free	
☐	47.95Y	47.95Y	☐	☐		38B	M	11-12 50 Fly	
☐	1:25.66Y	1:25.66Y	☐	☐		44B	M	11-12 100 Free	
☐	52.77Y	52.77Y	☐	☐		50B	M	11-12 50 Breast	

[Save Changes]